

TURVEY PARISH COUNCIL

The Minutes of the Annual Meeting of Turvey Parish Council held on Thursday 30th May 2024 immediately following the Annual Parish Assembly at 7.30pm in the Village Hall

Annual Assembly: Cllr Niblett opened the meeting at 7.30pm. He had circulated his annual report and copies were made available. The Clerk would put a copy on the website. There being no further business, the meeting was closed and the Annual Meeting of Turvey Parish Council started at 7.40pm. **Action: the Clerk.**

Present: Cllrs D Niblett, E Poll, J Ludlow, R Kirk, G Morris, D Clarke and J Skippins, Borough Cllr Robert Rigby, 5 members of the public and Mrs S Bottoms (Clerk).

1. **Appointment of Chairman and signing of the Declaration of Acceptance of Office:** Cllr Niblett was nominated by Cllr Poll, seconded by Cllr Kirk and there being no further nominations, Cllr Niblett was duly elected as Chairman. Cllr Niblett signed the Declaration of Acceptance of Office.

2. **Appointment of Vice-Chair:** Cllr Niblett nominated Cllr Poll which was seconded by Cllr Morris. There being no further nominations Cllr Poll was appointed as Vice Chair.

3. **Apologies for Absence:** Cllrs J Lynch and A Bartoli.

4. **Appointment of Representatives:**

Planning Committee:

Cllrs E Poll, (Chairman), D Niblett and R Kirk.

Open Spaces – including The Rec & the Cemetery

Cllrs R Kirk, D Clarke and G Morris.

Highways, Parking & Maintenance: Cllrs G Morris and J Ludlow.

Community Safety: Cllr J Ludlow.

Finance: Sue Bottoms Clerk/RFO and Cllr E Poll.

Village Hall Rep: Cllr J Skippins.

Footpaths & Bridleways: Cllrs J Lynch and A Bartoli who are responsible for Borough Council Liaison on footpath & bridleway matters.

5. **Declarations of interest in items on the agenda:** None.

6. **Public Questions (15 mins):**

Missing bench on Rec: It is thought that it has been moved by youths. Cllrs Clarke and Poll to locate and Keith Cockings be asked to reinstall using fixing bolts. **Action: Cllrs Clarke and Poll.**

WW1 soldier: The one in the village has broken. Keith Cockings to be asked to have a look with regards to fixing it.

23/00019/MAO: Land East of Carlton Road: An update will be given under planning item 11ii.

Resurfacing of Newton Lane: The footpath is appalling and should be done at the same time as the road resurfacing. The piece of land which is between the footpath and the fences opposite 3 Newton Lane is so overgrown that one of the trees is obscuring the street light and is coming so far across the pavement as to prevent pedestrians using it. Cllr Skippins agreed to e-mail some photographs to Borough Cllr Robert Rigby for him to action this. Note the discussion under 14ii re: state of walls in Newton Lane. **Action: Cllr Skippins and Borough Cllr Robert Rigby.**

7. **To approve the minutes of the meeting held on 28th March 2024:** It was agreed that the minutes be signed as a true record of the meeting.

8. **Finance:**

i) Bank Balances at 27th May 2024: £114,791.61

ii) Monies received since the March meeting:

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Precept	£17,400.50
Interest	£ 144.00
iii) <u>Accounts to be settled:</u>	
BACS 1	Turvey Village Hall £ 120.00
BACS 2	K Cockings – Grass £ 695.00
BACS 3	Beds Pension Scheme (April) £ 188.45
BACS 4	Clerk's Salary (April) £ 441.16
BACS 5	HMRC – PAYE (April) £ 110.20
BACS 6	P Anthony – Payroll £ 90.00
BACS 7	WAVE – Water Cemetery £ 36.85
BACS 8	WAVE – Water Pavilion £ 38.82
BACS 9	Harpur Design - Pavilion £ 684.00
BACS 10	K Cockings – Grass £ 675.00
BACS 11	BHIB – Annual Insurance £ 2,011.15
BACS 12	Beds Pension Scheme (May) £ 188.45
BACS 13	Clerk's Salary – May £ 441.16
BACS 14	HMRC – PAYE (May) £ 110.20
BACS 15	Bedford BC – Rec Rent £ 5.00

(Payments above have already been settled)

BACS 16 Clerk's Expenses £ 30.00

(Monthly payments are made by direct debit to the following:

Rates £34)

- iv) To receive the report from the internal auditor: This was received. It was noted that there were no issues raised.
- v) To agree and sign the Annual Governance Statement for 2023/24: **It was agreed** to sign this.
- vi) To agree and sign the Accounting Statements for 2023/24: **It was agreed** to sign these.

9. To approve the Direct Debits and Standing Order 2024/25

- i) Direct Debits: All Variable:
 - Anglian Water - Cemetery
 - Anglian Water - Pavilion
 - EON – electricity - Pavilion
 - Bedford Borough Council – Pavilion council rates
- All were approved.

10. Report by Bedford Borough Councillors: The report from the Borough Cllrs had been circulated to members of the Parish Council. The Clerk had also put a copy on the website. Borough Cllr Rigby spoke to the report.

11. Planning:

- i) Report by Cllr Poll: Cllr Poll presented his report on the planning applications considered by the Parish Council Planning Committee.

24/00689/LBC 5 Mill Green, MK43 8ET. Removal of Northern half of chimney stack. The Planning Committee made no comment or objection.

24/00675/TCA Yew Tree Cottage High Street, MK43 8DE. Trim sides only with hedge trimmers (removing approx. 20-30cm from house side and the sides) and raise canopy on roadside only to approx. 2.25m to clear footpath. The Parish Council Planning

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Committee made no comment or objection. The application has been approved by Bedford Borough Council.

24/00814/TCA Brook Cottage 43A Bridge Street, MK43 8ER. Row of 4 mature Yew trees. t1 remove large low limb and reduce overhanging upper canopy by approx 1m t2 reduce overhanging upper canopy by 1m. t3 reduce overhanging upper canopy by 1m. t4 remove long thin low limbs and then reduce overhanging upper canopy by 1m. The Parish Council Planning Committee made no comment or objection. The application has been approved by Bedford Borough Council.

24/00910/TCA Holmwood House High Street, MK43 8DE. 1. 8m tall and wide Apple tree, reduce by 2-3m from height and width. 2. 12-15m tall Ash tree, remove and grind out stump. 3. 10-12m tall Lawson, remove and grind out stump. The Parish Council Planning Committee made no comment or objection. The application has been approved by Bedford Borough Council.

24/00925/FUL Mill Rise, Mill Green, MK43 8ET. One and two storey front, side and rear extensions and alterations to remodel existing dwelling. Change of materials to the roof, walls, windows and doors. Installation of Air Source Heat Pump. The Parish Council Planning Committee made no comment or objection.

24/01022/FUL Allenise, Bamfords Lane, MK43 8DS. Demolition of existing conservatory and erection of single storey rear and front extensions. The Parish Council Planning Committee made no comment or objection.

Cllr Poll was thanked for his report.

- ii) 23/00019/MAO: Land East of Carlton Road, Turvey. Cllr Poll reported that at the end of last week the Road Traffic Plan was submitted. The Parish Council will be sending in a response based on reinforcing the points made by the parish councillors who attended and spoke at the Borough Council Planning Committee meeting. In essence, that the issues raised as concerns would not be fixed by a road traffic plan. The Parish Council cannot speak again when the application is considered in future but a resident could. A resident in Carlton Road would be ideal. Cllr Ludow would encourage the school to respond. Cllr Poll will draft a response and circulate to his fellow parish councillors. **Action: Cllrs Poll and Ludlow.**

12. Open Spaces including Turvey Rec, Play Areas and Cemetery:

- i) Update on works to tennis courts, play area etc: Cllr Kirk reported that the contractor has started work on the lych gate and discovered it is rotted. To replace the gate will cost an estimated £900. **It was agreed** that this was needed and to leave dealing with the contractor and placing the contract to the Open Spaces Committee. It would include re-using the existing ironwork. The works to the tennis courts and the installation of the new piece of play equipment will be completed by the 17th June. The contractor will put up relevant signage to alert members of the public. Cllr Skippins will help publicise this. With regards the work identified by the Rospa inspection, Cllr Kirk has contacted the play equipment repair company who Bedford Borough Council use. It has quoted £6,455. **It was agreed** Cllr Kirk should accept the quotes. Cllr Kirk would send copies to the Clerk. **Action: Cllrs Kirk and Skippins.**
- ii) Update on PSPO regarding control of dogs on the rec: It was noted that that there was a year in which to complete any action. 30 signatures would be required for a petition. **Action: Cllrs Clarke and Poll.**

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13. Update on improvements to the Pavilion: Cllr Poll reported that the Pavilion is a Class F building which means nothing can be done to it until a planning application has been submitted. The quotation from the architect (Harpur Design) has been accepted and the Clerk has paid the first half of the invoice (see under 8iii). Cllr Poll is meeting with the architect tomorrow.

14. Highways, Parking and Maintenance:

- i) Update re: request to change the average speed camera signage: **It was agreed** that the Clerk contact Andrew Prigmore and accept the quotation for two signs at a cost of £500 per sign. The signs to be replaced are those on the A428 as drivers approach the cameras. **Action: the Clerk.**
- ii) Walls along Carlton Road: No further update was available. It was noted that the walls in Newton Lane are worse than those in Carlton Road. Therefore if the Borough Council will not resurface Carlton Road because of the state of the walls it is unlikely the works in Newton Lane will take place. The Parish Council asked the Clerk to contact the officer involved in the correspondence regarding the walls in Carlton Road to ensure that surveys have been done regarding the walls in Newton Lane in order to enable the proposed works in Newton Lane to go ahead. **Action: the Clerk.**

15. Footpaths and Bridleways: Nothing to report.

16. Village Hall: Nothing to report.

17. Correspondence Received:

State of footpath Station End to Village: Two residents had complained about this. The Clerk had sent them a link to the Borough Council's website and had also copied in Borough Cllrs Simmons and Rigby. She had received a detailed e-mail back from an officer at the Borough Council providing information as to the departments to e-mail regarding footpaths, leaves etc. It was noted that a works order is in place to edge up the footpath from Station End to the end of the stone wall heading into Turvey. Cllr Niblett asked that the Clerk respond by saying that the Borough Council never clears the footpath properly. The encroachment needs to be cleared with shovels in order to widen the amount of footpath usable. The Clerk to relay this to the officer. **Action: the Clerk.**

State of Footpath Norfolk Road to Grove Road: The Clerk sent the resident a link to the Borough Council's website for reporting problems.

Grass Cutting/Play Area in Priory Close: The Borough has forwarded a plan showing what should be cut by the Parish Council. It is not sure who has been cutting it over the years. The Clerk will send the map to Keith Cockings to ask he incorporate the areas into his schedule and let the Parish Council know the charge. With regards the play area, Keith is still awaiting a quote from The Tree People. The Clerk to contact Keith Cocking for an update. **Action: the Clerk.**

Traffic Management Plan/Carlton Rd: The Clerk will respond with the information in 11ii above.

CCTV – Neighbouring Property: Nothing that the Parish Council can action.

Advertising Board – Retirement Village: Noted.

Trees/Shrubs – Ladybridge Terrace: The Clerk has put the Borough Councillors in touch with the resident.

18. Date of the Next Meeting: Thursday 25th July 2024 at 7.30pm in the Village Hall.